



Shiselweni Reformed Home-Based Care Financial Statements – 2016/17

**SHISELWENI REFORMED HOME BASED CARE
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2017**

PLEASE NOTE: THE FIGURES BELOW ARE IN SOUTH AFRICAN RAND

CCF & Associates
Chartered Accountant (SA)
Registered Auditor

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2017**

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Approval and statement of responsibility

The Company's Directors are responsible for the maintenance of adequate accounting records, and the preparation and integrity of the annual financial statements and related information. The auditors are responsible to report on the fair presentation of the financial statements.

The Directors are also responsible for the Company's system of internal financial control. These are designed to provide reasonable, but not absolute, assurance as to the reliability of the financial statements, and to adequately safeguard, verify and maintain accountability of assets, and to prevent and detect material misstatement and loss. Nothing has come to the attention of the Directors to indicate that any material breakdown in the functioning of these controls, procedures and systems has occurred during the year under review.

The financial statements have been prepared on the going concern basis, since the Members have every reason to believe that the body corporate has adequate resources in place to continue in operation for the foreseeable future.

The annual financial statements set out on pages 6 to 10 are the responsibility of the Members and have been approved by the Directors and are signed on their behalf by:



.....

Chairman



.....

CEO



ccf & associates

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Practice No. 964719**

Report of the Independent Auditors

To the Members of:

SHISELWENI REFORMED HOME-BASED CARE

We have audited the Annual Financial Statements set out on pages 6 - 10. These Financial Statements are the responsibility of the Company's Directors. Our responsibility is to report on these financial statements based on our audit.

Scope

We conducted our audit in accordance with statements of South African Auditing Standards. These standards require that we plan and perform the audit to obtain reasonable assurance that the Financial Statements are free of material misstatement.

An Audit includes:

- a. Examining on a test basis, evidence supporting the amounts and disclosures included in the Financial Statements.
- b. Assessing the accounting principles used and significant estimates used by management.
- c. Evaluating the overall financial presentation.

We believe that our audit provides a reasonable basis for our opinion.

We have received all the information and explanations we required.

Audit opinion

In our opinion, these Financial Statements fairly present, in all material aspects, the financial position of the Institution at 28 February 2017 and the results of its operations and cash flow information for the year then ended in accordance with Generally Accepted Accounting Practice issued by the South African Institute of Chartered Accountants.

CCF & ASSOCIATES

CCF & Associates
Chartered Accountant (SA)
Registered Accountant and Auditor



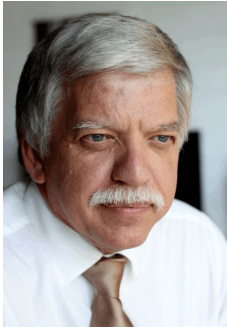
Per: C.C. Fourie

25 May 2017



Shiselweni Reformed Home-Based Care

CEO Report



Once again the past year held many highlights for Shiselweni Home-Based Care (SHBC). At the beginning of the year the ministry consisted of 42 projects. By the end of the year the group had grown to 45 projects with more than 1 200 volunteers, caring for almost 4 500 clients. During the year extensive research was done on Food insecurity and ART adherence in Swaziland. This was done by myself in collaboration with the caregivers, Prof Robin Root, a medical anthropologist from the City University of New York together as well as Prof Alan Whiteside, Professor Emeritus, University of KwaZulu-Natal and former director of HEARD (Health Economics & HIV/AIDS Research Division). An article, with the title *“Food insecurity and ART adherence in Swaziland: the case for coordinated faith-based and multi-sectoral action”* has been accepted for publication in the academic journal, *“Development in Practice”*.

In our research we wanted to assess the impact of chronic food insecurity on antiretroviral adherence practices and how these individuals manage daily food shortages, in the midst of two years of extreme drought. Of those who had taken part in the study, we were shocked to discover that almost 38% had defaulted on their ART due to a lack of food. On the positive side we were able to inform people on ART that newer regimes no longer require that the medication be taken after meals. The results of this study was considered so important that Doctors without Borders organised a special conference on the topic where attendees were sent away with the message that all ARVs currently available in Swaziland can be taken with or without food: *“Even if you don’t have food, please take your ARVs. There is no negative impact by taking ARVs on an empty stomach”* Defaulting on ART is a death sentence. With the latest information which came because of this research, hundreds of lives can and will be saved.

During the past year over 2700 people were referred for HIV testing and almost 3000 were referred for ART. Addressing stigma is also core to SHBC’s mission of bringing back hope into the lives of the hopeless. More than 125,000 visits were paid to the clients during the year in order to support them in a holistic way.

However, apart from the caregiving ministry, which may be considered as the “core service” of SHBC, the other four focus areas of the organization play an increasingly important role:



- In 2011 SHBC established an early childhood development center at Dwaleni. Since then three more centers were established in the Shiselweni area of Swaziland where a total of 220 children attend. At Big Bend more than 120 children are attending classes daily. Furthermore, the Swaziland Department of Education identified 2 of our ECD centres (Dwaleni and Big Bend) as approved sites for ECD Teacher Practicums;
- During 2016, SHBC provided food to orphaned and vulnerable children. A total of 756 children received daily nutritious meals at eight different neighborhood care points. Recently the funding of the NCPs has become a particular challenge as our primary supporting partner, TFCF has drastically cut their sponsorship. Up to October 2016 the NCP programme received R75,600 (US\$ 5,815) per month for food, i.e., R100 (US\$ 7.50) per child per month. This amount has now been reduced to R59,500 (US\$ 4,575), which amounts to as little as R79 (US\$ 6) per child per month, with further reductions expected. It is becoming virtually impossible to continue supplying balanced and nutritious meals daily with this amount. We urgently need new funders to assist us in continuing with this support to children who have no other means of obtaining food;
- Since 2010, SHBC has also been able to provide new wheelchairs to approximately 610 invalids and recently a further consignment of 275 wheelchairs was delivered at Dwaleni;
- Training has now also been identified as a specific focus area, as people in rural areas are being equipped and enabled to make a difference in their communities in a manner which has not before been possible.

In a ministry such as this, finances will forever be a challenge. God is blessing us with a high number of volunteers stepping forward, wishing to be trained. The cost of training and equipping one caregiver is approximately R450. A very basic food parcel costs around R120. When multiplied by 1200, this becomes a huge R144 000 (\$11 100) per month! Even keeping the medical bags filled to meet the most basic needs, such as multi-vitamins, pain tablets, ointment, gloves, etc., adds up to R90 (\$7) per caregiver per month.

Our "Adopt-A-Caregiver" program, through which we endeavor to find one supporter for each of the caregivers who will be willing to contribute R250 per month towards the support of the caregiver still needs to expand. With this support we will be able to replenish the medical bags of the caregivers as well as help them with food. Unfortunately we still have only 10% of our caregivers supported through this initiative. On the other hand, even this relatively small number of people involved with Adopt-a-Caregiver still enabled us to give each of our caregivers a small food parcel on two occasions throughout the year. We would dearly love to see this program expanding. For more information about Adopt-A-Caregiver, please visit our website at: www.shbcare.org and click on Adopt-A-Caregiver.

SHBC still regularly receives short-term mission teams both from South Africa and abroad. Some of the outreaches are focused on preliminary investigation with the view of establishing long-term partnerships. Others are more specialized, such as occupational therapists or people focusing on building projects. As CEO of SHBC I am often invited to speak at church and mission conferences and I am also regularly invited to preach in churches in South Africa. Setting up partnerships remains an important part of our work. It is really one of our ultimate goals, that people will not only support the caregivers but will build lasting relationships with them. Should you wish to invite me to share more information about SHBC, you can contact me on wyngaard@lando.co.za.

A few reasons can be identified why people wish to get involved in this ministry:

- The volunteers in this ministry have a heart and a passion for what they are doing, which is contagious
- Money is spent responsibly with an extremely small amount being spent on overheads
- Emphasis is placed on building relationships, both with visitors to the ministry as well as with the clients
- Groups visiting this ministry leave with the impression that both they and the ministry had gained from the visit and that true partnering had taken place.

SHBC consists exclusively of volunteers and each person involved in the organization – from the board members to the caregivers – all sign a contract in which they commit themselves to do the work on a voluntary basis. However, if these volunteers had to be paid for the work they do for SHBC, it would, conservatively, amount to at least R9,7 million per year. Compared to what SHBC has received through donations and grants during the past year (R1,96 million), it is clear that SHBC is still contributing in kind, almost five times the amount of money received from donors. This, for me, is a sign of the commitment, value and health of the organization. However, at the same time it can be said that there are huge opportunities for individuals, churches and other organizations to invest financially in the work of SHBC.

I am honored to work with some of the most amazing people imaginable in Swaziland. But I am equally honored to work with amazing partners from all over the world. We have prayer partners. We have individuals and churches contributing towards the work of SHBC on a regular basis. We have larger corporates and organizations assisting us with our preschool and feeding programs. We want to thank you for the way in which you have contributed towards the caring of these people. You, together with our caregivers, are making an incalculable contribution towards the well-being of thousands of people. May God bless you.

In Christ



Dr Arnau van Wyngaard
(CEO: SHBC)

**SHISELWENI REFORMED CHURCH HOME BASED CARE
BALANCE SHEET
AS AT 28 FEBRUARY 2017**

	Notes	<u>Feb 28, '17</u>	<u>Feb 29, '16</u>
ASSETS			
Fixed Assets	1	1,967,858	1,680,984
Current Assets			
Bank	2	603,547	809,022
Wheelchairs		-	33,600
TOTAL ASSETS		<u>2,571,406</u>	<u>2,523,606</u>
EQUITY AND FUNDS ON HAND			
Equity			
Capitalized funds		2,020,197	1,680,663
Retained Earnings at 1st March		107,311	106,494
Net Income / (Deficit) for the year		168	816
		<u>2,127,675</u>	<u>1,787,974</u>
Trust Funds			
Adopt-A-Caregiver	3	76,223	58,489
Medical Kits	4	54,487	46,272
Frans Dreyer Trust	5	16,750	40,000
MTN Swaziland	6	149,553	132,894
Provident Fund	8	24,481	-
TFCF	7	122,238	457,977
Trust Funds		<u>443,731</u>	<u>735,632</u>
TOTAL EQUITY AND FUNDS		<u>2,571,406</u>	<u>2,523,606</u>

**SHISELWENI REFORMED CHURCH HOME BASED CARE
INCOME STATEMENT
FOR THE YEAR ENDED 28 FEBRUARY 2017**

	NOTES	<u>Mar '16 - Feb '17</u>	<u>Mar '15 - Feb '16</u>
Income			
Donations Received		737,562	611,487
Outreach Team Contributions		2,560	2,330
Other Income		23,060	16,905
Interest Received		31,538	13,039
Total Monetary Income		<u>794,720</u>	<u>643,761</u>
Income through Volunteer Services (calculating monetary value of volunteer services rendered)			
CEO (80 hours x R240 x 12)		230,400	216,000
COO (150 hours x R85 x 12)		153,000	144,000
Coordinators (45 x R1430 x 12)		772,200	696,600
Caregivers (1178 x R600 x 12)		8,481,600	7,986,840
Total Income through Volunteer Services		<u>9,637,200</u>	<u>9,043,440</u>
Total Income		<u>10,431,920</u>	<u>9,687,201</u>
Expense			
Stipends for Volunteer Services (assuming that volunteers had to be paid for their services)			
CEO (80 hours x R240 x 12)		230,400	216,000
COO (150 hours x R85 x 12)		153,000	144,000
Coordinators (45 x R1430 x 12)		772,200	696,600
Caregivers (1178 x R600 x 12)		8,481,600	7,986,840
Total Stipends for Volunteer Services		<u>9,637,200</u>	<u>9,043,440</u>
Caregivers			
Medicine		635	9,910
Bibles		15,800	13,000
Funerals of Caregivers		4,000	4,000
Food Hampers		536,700	434,286
		<u>557,135</u>	<u>461,196</u>
Dwaleni Preschool			
Maintenance		-	4,702
Educational Aids		11,348	11,298
Salaries		105,610	87,760
Goods and Services		5,233	6,513
Year-end Party		5,700	4,500
		<u>127,891</u>	<u>114,773</u>
Neighbourhood Care Points			
Dwaleni		118,723	94,785
Matsanjani		137,400	94,264
Big Bend		221,700	141,200
Ndzevane		53,200	52,000
Ekuthuleni		45,300	20,811
Mbangweni		153,825	58,105
Hlushwana		31,800	26,272
Mbukwane		49,044	-
Mshiphila		57,085	5,215
Manyandeni		12,453	20,723
Mantambe		47,159	69,921
		<u>927,689</u>	<u>583,295</u>
Wheelchair Ministry		33,600	56,400

Charity		11,000	7,500
Co-ordinators			
Travelling		115,630	94,320
Food		19,249	9,212
Stationary		6,823	9,006
		<u>141,702</u>	<u>112,538</u>
Training			
Food		3,150	8,980
Travelling Costs		3,800	3,380
Stationary		10,895	460
Honorarium		600	600
		<u>18,445</u>	<u>13,420</u>
Administration			
Stationary		3,356	-
Photocopies		-	902
Bank charges		5,735	4,892
		<u>9,091</u>	<u>5,794</u>
Advocacy			
Calendars and photos		18,384	-
Pamphlets		-	5,474
		<u>18,384</u>	<u>5,474</u>
Vehicle		29,814	59,542
Short-term Outreach Teams		240	-
Insurance on Buildings		2,251	2,144
Board Meetings		300	900
Travelling Expenses		950	1,538
		<u>33,555</u>	<u>64,123</u>
Depreciation	10	57,364	58,318
Total Expense		<u>11,573,056</u>	<u>10,526,272</u>
Net deficit		(1,141,135)	(839,070)
Capitalization of Funds		1,141,303	839,887
Net surplus		<u>168</u>	<u>816</u>

SHISELWENI REFORMED CHURCH HOME-BASED CARE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2017

<u>NOTES TO THE BALANCE SHEET</u>	<u>Feb 28, '17</u>	<u>Feb 29, '16</u>
1 Fixed Assets		
Dwaleni Kitchen	430,160	430,160
Dwaleni Preschool	218,899	218,899
Matsanjeni Kitchen	374,800	374,800
Mbangweni Kitchen	775,473	472,790
Total Buildings	<u>1,799,333</u>	<u>1,496,650</u>
Furniture & Accessories		
Tables	1	1
Chairs	1	1
Fridge	175	875
Gas stove	164	819
Gas Geyser	350	950
Pressure Pump	461	1,251
Steel Cabinet	1,591	-
Total Dwaleni NCP	<u>2,743</u>	<u>3,897</u>
Carpets	186	925
Junglegym	365	1,825
Cabinet	142	712
Fax	1	1
Lawn Mower	789	1,975
Steel Cabinets (1)	1,166	2,166
Total Dwaleni Preschool	<u>2,649</u>	<u>7,604</u>
Chairs	3,601	4,500
Tables	1,921	2,400
Pots	1,341	1,675
Total Matsanjeni NCP	<u>6,863</u>	<u>8,575</u>
Fridge	198	258
Tables	5,600	-
Chairs	13,600	-
Freezer	2,422	-
Desk	1,870	-
Office chair	1,105	-
Steel Cabinet	5,525	-
Total Mbangweni NCP	<u>30,320</u>	<u>258</u>
Freezer	2,950	-
Total Hlushwana NCP	<u>2,950</u>	<u>-</u>
Vehicles		
Landcruiser	123,000	164,000
Total Vehicles	<u>123,000</u>	<u>164,000</u>
	<u>1,967,858</u>	<u>1,680,984</u>

SHISELWENI REFORMED CHURCH HOME-BASED CARE
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 28 FEBRUARY 2017

	<u>Feb 28, '17</u>	<u>Feb 29, '16</u>
2 <u>Cash at bank</u>		
Absa Savings account	69,375	305,796
First National Bank of Swaziland Limited	14,950	286,741
Investment Advantage	<u>519,222</u>	<u>216,485</u>
Total Cash at bank	603,547	809,022
Less: Total Trust Funds	<u>443,731</u>	<u>735,632</u>
Funds Available	<u>159,817</u>	<u>73,390</u>
3 <u>Adopt-a-Caregiver</u>		
Money donated by donors to assist		
Opening balance	58,489	45,464
Funds Received	<u>554,434</u>	<u>447,310</u>
	612,923	492,775
Less spent on food parcels	<u>(536,700)</u>	<u>(434,286)</u>
Amount not yet spent	<u>76,223</u>	<u>58,489</u>
4 <u>Medical Kits</u>		
caregivers with a backpack containing a		
Opening balance	46,273	30,309
Funds received	<u>24,650</u>	<u>25,874</u>
	70,922	56,183
Less money spent on medical kits	<u>(16,435)</u>	<u>(9,910)</u>
Amount not yet spent	<u>54,487</u>	<u>46,273</u>
6 <u>Frans Dreyer Trust</u>		
evangelism		
Opening Balance	-	-
Funds received from Frans Dreyer Trust	<u>40,000</u>	<u>-</u>
	40,000	-
Less spent on evangelism training	<u>(23,250)</u>	<u>-</u>
Amount not yet spent	<u>16,750</u>	<u>-</u>
6 <u>Pre-School Fund</u>		
the Hand-in-Hand Pre-school at Dwaleni		
Opening Balance	132,894	110,171
Funds received from MTN	<u>190,000</u>	<u>179,860</u>
	322,894	290,031
Less money spent on pre-school	<u>(169,341)</u>	<u>(157,137)</u>
Amount not yet spent	<u>153,553</u>	<u>132,894</u>
7 <u>Neighbourhood Care Point Fund</u>		
different locations		
Opening Balance	457,976	93,270
Funds received for food	<u>979,178</u>	<u>2,011,232</u>
	1,437,154	2,104,502
Less funds spent on Neighbourhood care	<u>(1,314,917)</u>	<u>(1,646,526)</u>
Amount not yet spent	<u>122,238</u>	<u>457,976</u>

SHISELWENI REFORMED CHURCH HOME-BASED CARE
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 28 FEBRUARY 2017

	Feb 28, '17	Feb 29, '16
8 <u>Preschool Teachers Provident Fund</u>		
Nonhlanhla Ndlangamandla	11,160	-
Gcinaphi Dlamini	11,160	-
Thobile Hlatjwako	2,162	-
Total	24,481	-

NOTES TO THE INCOME STATEMENT

9 Capitalisation of Funds

Expenses Capitalised

Adopt-a-Caregiver	(536,700)	(434,286)
Frans Dreyer Trust	(23,250)	-
Pre-School Fund	(169,341)	(157,137)
Neighbourhood Care Points	(1,314,917)	(1,646,526)

Funds Applied to the Acquisition of Fixed Assets	302,683	472,790
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Donations Capitalised

All 4 Jesus	21,138	17,802
Adopt-A-Caregiver	554,434	447,310
Medical Kits	24,650	25,874

Total	(1,141,303)	(839,887)
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10 Depreciation

	AMOUNT	
	1,599	
	-	983
Dwaleni NCP	-	700
Tables	700	655
Chairs	655	600
Fridge	600	790
Gas stove	790	739
Gas Geyser	114	1,460
Pressure Pump	739	570
Carpets	1,460	134
Junglegym	-	1,186
Cabinet	1,186	1,000
Fax	1,000	3,600
Lawn Mower	899	1,920
Steel Cabinets	479	1,340
Chairs	334	42
Matsanjeni NCP	60	
Tables	1,400	
Chairs	3,400	
Freezer	428	
Desk	330	
Office chair	195	
Steel Cabinet	975	
Hlushwana	41,000	41,000
Freezer	41,000	41,000
Vehicles	56,744	58,318

**SHISELWENI REFORMED CHURCH HOME-BASED CARE
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 28 FEBRUARY 2017**

9 Expenditure as a percentage of total

